**ALDERTON PARISH COUNCIL**

Locum Clerk: Ruth Waller, Copperfields, Colman, Temple Guiting.GL54 5RT

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 MINUTES: of a Parish Council meeting held in Alderton Village Hall, Alderton, on Tuesday 19

 July 2022 at 7pm.

|  |  |  |
| --- | --- | --- |
| PRESENT: |  Parish Councillors:  | Nicki Broderick, John Kettle, Keith Page. Dennis Rayton and Yasmin Shaikh and Mile West  |
|  |  |  |

 In attendance: Ruth Waller, Locum Clerk and four members of public

**220719/01 To elect a Chairman** **and to sign Acceptance of Office form**

Council elected Cllr. Broderick as Chairman or the next two months.

 Declaration of Office form was duly signed.

**220719/02 To receive and consider apologies for absence and confirm the meeting is quorate.**

No apologies received – all Councillors present.

Apologies were also received from Borough Cllrs. J. Mason and J. Murphy.

The Clerk confirmed that the meeting was quorate.

**220719/03 To receive comments from members of the public**

* A Member of the Public raised concern regarding badly controlled dogs in the village and that the behaviour of some dogs was possibly becoming a danger to others and traffic.

He requested that the Parish Council was able to assist with educating other residents**.**

 **COUNCIL AGREED** to include an article in the next newsletter as well as on the

WhatsApp and Facebook page.

* Further communication had been received following the Council’s response to those brought to June meeting.

Action: Chairman to write to resident offering a site meeting to discus the various issues.

**220719/04 To receive Declarations of Interest for items on the agendabelow including**

 **Disclosable Pecuniary Interests that members may have in agenda items that accord**

 **with the requirements of the Parish Council's Code of Conduct and to consider any**

 **prior requests from members for Dispensations that accord with the Localism Act**

 **2011 Section 33(b-e).**

 Cllr. Rayton submitted a Dispensation request relating to Agenda Item 17 – allotments.

 **COUNCIL GRANTED** this dispensation for the remainder of Cllr. Rayton’s Term of Office,

 ending May 2023.

**220719/05 To receive report from Village Hall Committee and agree actions**

Members of the Village Hall Committee provided an update to the Parish Council in

 respect of future funding for the modernising of the Village Hall.

 The number of Committee Members had increased, providing more stability.

 Discussions had already been held with Tewksbury Borough Council (TBC).

 and Gloucestershire Rural Community Council (GRCC) and Committee members were

 proposing to use existing S106 funding for the cost of the building survey and to contract

 an architect.

 **COUNCIL AGREED** that the S106 could be used for the survey and an architect,

 following confirmation from TBC that the S106 funding for the village hall could be used

 for both.

**220719/06 To confirm and sign the minutes of the Parish Council meeting held on 14 Jun 2022**

 The minutes were approved and duly signed by the Chairman as a correct record.

**220719/07 To receive the Clerk’s Report**

The Clerk’s Report had been circulated to Members prior to the meeting and its contents

noted with the following additions:

* Planning decision 22/00019/NMA – Land Parcel 0088 Willow Bank Road: REFUSED
* Information Commissioner’s Office (IC0) Renewal Confirmation
* GAPTC’s AGM 23 July 2022 – request for apologies to be sent on behalf of Cllrs.
* Letter from Oak Hill Primary School relating to maintenance and improvement work at the school.
* Copy of letter sent to Dumbleton Parish Council from Oak Hill School relating to the day-to day use of the school site in Dumbleton

**220719/08 To receive details of decisions made under delegated authority since the last meeting**

 **on 14 June 2022**

 Comments relating to planning applications submitted by the Clerk including clarification of

 22/00614/FUL.

**220719/09 To receive a report from the Borough Councillor**

Tewkesbury Borough Cllrs. Mason and Murphy had sent their apologies prior to the meeting.

Their report was circulated shortly after the meeting.

**220719/10 To receive a report from the County Councillor**

County Councillor D. Grey provided a detailed update to those present including:

* Green Party campaign regarding Farms had been approved
* Knife crime: encouraging greater collaboration with youth bodies.
* Cost of living motion by Liberal Democrats - amended prior to approval.
* Schools Inspection: Requires Improvement – progress as originally marked as Unsatisfactory.
* Fire Service Review: Awaiting result of the review. New Fire Chief was now in post and currently recruiting Deputy
* Budget: Gloucester County Council were below budget
* National Highways: consultation in September.
* Progress with the Missing Link

**220719/11 Finances – documents circulated prior to the meeting**

1. **COUNCIL APPROVED** the July payments list. (Appendix A)

The interest received of £0.21 was noted.

1. **COUNCIL APPROVED** the bank reconciliation for 30 June (Appendix B).
2. The budget monitoring report was noted.
3. **To receive an update on the external audit submission**

The AGAR report had been received by PKF Littlejohn, and they were now processing the paperwork**.**

**220719/12 Planning**

1. **To consider the following planning applications:**
2. [22/00624/OUT | Outline application for the demolition of 16 St Margarets Drive and the erection of up to 55 dwellings, access from associated infrastructure, landscape and biodiversity enhancements, all matters reserved except](file://F:\Agendas\2022\22\00624\OUT%20|%20Outline%20application%20for%20the%20demolition%20of%2016%20St%20Margarets%20Drive%20and%20the%20erection%20of%20up%20to%2055%20dwellings,%20associated%20infrastructure,%20landscape%20and%20biodiversity%20enhancements,%20all%20matters%20reserved%20except%20for%20access%20from%20St%20Margarets%20Drive.%20|%20Land%20East%20Of%20St%20Margarets%20Drive,%20Alderton) for St Margarets Drive. | Land East Of St Margarets Drive, Alderton

**COUNCIL AGREED** to submit a holding objection. A more detailed response would be submitted prior to the deadline of 19 August 2022.

1. [22/00620/FUL | Demolition of existing single storey extensions. Erection of two storey side & rear extension & single storey side extension. Rendering](https://publicaccess.tewkesbury.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCC1ARQDKBA00) of existing property | 48 Willow Bank Road Alderton Tewkesbury Gloucestershire GL20 8NJ

**NO OBJECTION**.

1. [22/00446/FUL - Land On The West Side Of Willow Bank Road Alderton](https://publicaccess.tewkesbury.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R9Z06GQDJR900)

**COUNCIL AGREED** to object to this application incorporating the following comments:

* It is not clear from the application if this access is temporary or permanent.
* Considerable engineering work will be required to complete this proposed access for the scope of land.
* The removal of 10 metres of hedgerow is deemed unnecessary.
* Seven Trent have no evidence that they are unable to use existing access.
* The development will have a detrimental impact upon the local, sensitive area.
1. **To receive update report on the CALA homes development and any other Planning Matters**

 No further update.

**220719/13 To consider response to Permanent Traffic Order - 30mph and 50mph Speed Limit -**

 **Willow Bank Road, Alderton: Ref/75590, expiry date 5 August 2022**

 **COUNCIL AGREED** no further response was required to this Traffic Order,

**220719/14 To consider response to Tewkesbury Borough Council (TBC) Licensing Policy**

 **consultation – Licensing Act 2003**

 **COUNCIL AGREED** no response to this Consultation.

**220719/15 To consider response to TBC’s Statement of Principles (Policy) consultation –**

 **Gambling Act 2005**

 **COUNCIL AGREED** no response to this Consultation.

**22071916** **To receive report from Members Working Group and agree actions**

 Members reported that this had been a useful meeting to establish the role of individual

 Councillors

 Any outstanding matters from this meeting would be brought forward as agenda

 items at future meetings**.**

**220719/17 Allotments**

1. **To consider any matters relating to the Allotments and agree actions**

 Clerk stated that all new tenancies were in progress.

 Two tenants had been contacted with an informal ‘notice to improve’ their plots.

 National Allotment Association (NAS) had shared a useful warning procedure for Council’s

 Consideration.

**220719/18 To note any Highways matters raised and agree actions**

No matters raised.

**220719/19 Ash dieback replanting scheme – To consider submitting a request for trees to be**

 **planted during November 2022 to March 2023.**

 **COUNCIL AGREED** not to submit a request for trees at the current time.

**220719/20 To consider any matters relating to the Changing Facility and Playing Field and agree**

 **actions**

 No matter raised. All playground inspections had been completed with no issues**,**

**220719/21 To note agenda items for the next Parish Council Meeting**

 None received.

**220719/22 To resolve that due to the sensitive nature of the business about to be transacted,**

 **the public and press will be excluded from the meeting for the following agenda item**:

 **RESOLVED**

**220719/23 To consider future staffing matters and agree actions**

 **COUNCIL AGREED:**

* To contact GAPTC to discuss recruitment process and ascertain current Salary Scales
* To extend the current Locum Clerk’s contract for a further three months, end date being 10 October 2022.

 The Chairman concluded the meeting at 10.20pm and thanked everyone for their attendance.

 Next Parish Council Meeting: **16 August 2022, 7pm** in the Village Hall. (Please note change of time).

 …………………………..… …………………..

 Chairman Date

**2022/23 Meeting Dates**: - 16 August, 20 Sep,18 Oct, 15 Nov, 13 Dec 2022

17 Jan, 21 Feb, 21 March, 18 April, 16 May, 20 June, 18 July, 15 Aug, 19 Sep, 17 Oct, 21 Nov and 19 Dec 2023.

APPENDIX A

**ALDERTON PARISH COUNCIL**

**July 2022 Payment Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Net amount** | **VAT** | **Total** | **Purpose** | **Authority** |
| Southern Electric | DD | £7.18 | £0.35 | £7.35 | Phone box electricity (Defib) 2.5.2020 - 1.6.2020 | PHA 1936, s,234 |
| EDF Energy | DD | £17.00 | £0 | £17.00 | Changing Facility electricity – June payment | LG(MP)A 1976 s.19 |
| B & W Hire Ltd | FPO | 88.00 | £17.60 | £105.60 | Toilet hire (Allotments) 24.3.22 – 31,3,22 | LGA 1972 s.111 |
| Greenfields Garden Services Ltd. | FPO | £180.00 | £36.00 | £216.00 | Grasscutting at Beckford Rd x 2 visits | LG(MP)A 1976 s.19 |
| Ruth Waller | FPO | £1028.66 | £0 | £1028.66 | Locum Clerk Salary (June +July) | LGA 1972 s112 (2) |
| HMRC | CHQ | £TBC | £0 | £TBC | NI and TAX on Locum Clerks Salary | LGA 1972, s.112 |
| PATA UK | FPO | £18.80 | £0 | £18.80 | Payroll – April – July 2022 | LGA 1972, s.112 |
| Water Plus | FPO | £8.18 | £0 | £8.18 | Water Supply: Changing Rooms | LG(MP)A 1976 s.19 |
| Water Plus | FPO | £64.28 | £0 | 64.28 | Water Supply - Allotments | LG(MP)A 1976 s.19 |
| TMC Service, Grounds + Garden Maintenance  | FPO | £49.99 | £0 | £49.99 | Grass Seed - Allotments | LG(MP)A 1976 s.19 |
| J. Appleton | FPO | £41.65 | £8.33 | £49.98 | Stinkyink – toner for newsletter printer | LGA 1972 s.111 |

**Receipts received:**

* Interest: 0.21

APPENDIX B

 