

ALDERTON PARISH COUNCIL

Locum Clerk: Ruth Waller, Copperfields, Colman, Temple Guiting, GL54 5RT
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MINUTES: of a Parish Council meeting held in Alderton Village Hall, Alderton, on Tuesday 19 April 2022 at 7pm.

PRESENT: Parish Councillors: Keith Page (Chairman), Nicki Broderick, Dennis Rayton and Yasmin Shaikh

In attendance: Ruth Waller, Locum Clerk

1. To receive and consider apologies for absence and confirm the meeting is quorate.

Apologies were received from Cllr. M. West.
Apologies were also received from PCSO Teresa Hiorns.
The Clerk confirmed that the meeting was quorate.

2. To receive comments from members of the public

Several email correspondences had been received in relation to the allotments:

- Complaint that the site had not been fully cleared, as per the allocated funds.
Council agreed that the site had been cleared to an adequate level, within the funds available.
- Concern raised relating to the security of the allotments – gate not being closed in the evenings.
Action: Clerk to circulate email to all allotment holders reminding them to close the gate if they are last on site.
- Complaint about the state of disrepair to the fence near the allotment entrance, in relation to Item 9. The fence had been originally supplied by Alderton Community Trust (ACT), but no contract had been written for the future maintenance of the fence.
Action: Clerk to invite resident to the next Council meeting to present his dissatisfactions directly to the Council.

3. To receive Declarations of Interest in items on the agenda

Cllr. Rayton declared an Interest relating to Agenda Item 12 – allotments.

4. To confirm and sign the minutes of the Parish Council meeting held on 15 March 2022

The minutes were approved and duly signed by the Chairman as a correct record.
The minutes from February meeting were also signed, following an amendment to an administrative error.

5. To receive the Clerk's Report

The Clerk's Report had been circulated to Members prior to the meeting and its contents noted.
The new roller has now been delivered and is in use.

6. To receive a report from the Borough Councillor

No report had been received.

7. To receive a report from the County Councillor

No report had been received.

8. To receive update on the Heritage List

Proposals have now been sent to Tewkesbury Borough Council (TBC) for Rectory Gardens, the B4077 Milestone towards Toddington, the Pillboxes and Ammunition Store.

9. To consider complaint relating to the fence near the allotment entrance and agree actions

This matter had been discussed in detail under item 2.
COUNCIL AGREED it was not the responsibility of the Parish Council to maintain this fence.
The fence had originally been supplied by Alderton Community Trust (ACT) but no contract had been written for the future maintenance of the fence.
Action: Chairman to consult further with Alderton Allotment Association (AAA) to resolve this matter.

10. Finances

a) The following payments were approved

Payee	Details	Net amount	VAT	Total	Purpose	Authority
Southern Electric	DD	£7.21	£0.34	£7.51	Phone box electricity (Defib) 2.5.2020 - 1.6.2020	PHA 1936, s.234
EDF Energy	DD	£17.00	£0	£17.00	Changing Facility electricity – May payment	LG(MP)A 1976 s.19
B & W Hire Ltd	FPO	21.60	£4.32	£25.92	Toilet hire (Allotments) 24.3.22 – 31,3,22	LGA 1972 s.111
BENCE & Sons Ltd	FPO	£255.75	£51.15	£306.90	Allotment Shed Materials	SHAA 1908, ss.23, 25
BENCE & Sons Ltd	FPO	£58.50	£11.70	£70.20	Allotment Shed Materials	SHAA 1908, ss.23, 25
BENCE & Sons Ltd	FPO	£18.92	£3.79	£22.71	Allotment Shed Materials	SHAA 1908, ss.23, 25
GAPTC	FPO	£217.46	£0	£217.46	Annual Subscription 2022-23	LGA 1972, s.111
GRCC	CHQ	£25.00	£0	£25.00	Annual Subscription 2022-23	LGA 1972, s.111
Ruth Waller	FPO	£TBC	£0	£TBC	Locum Clerk Salary	LGA 1972 s112 (2)
HMRC	CHQ	£TBC	£0	£TBC	NI and TAX on Locum Clerks Salary	LGA 1972, s.112
K. Clarke	FPO	£42.00	£0	£42.00	Cleaning of Changing Facility	LGA 1972, S.112
Glos. County Council	FPO	£625.00	£0	£625	Allotment Rent	LGA 1972, s.139
Water Plus	FPO	£53.90	£0	£53.90	Water Charge - Allotments	SHAA 1908, ss.23, 25

The following receipts were noted:

- Allotment rent: £1,174.66
- EON Energy (Feed-in): £19.78
- HMRC VAT Reclaim; £4.53.75
- Interest: 0.13

b) To approve the bank reconciliation

This had been circulated to members prior to the meeting and was signed by Cllr. Kettle.

c) To approve end of year accounts 2021-22

The end of year accounts were not yet finalised. These will be approved at the next Council meeting in May.

11. Planning

a) To consider the following Planning Application

[22/00365/FUL | Demolition of the existing garage and erection of a single storey side extension. | 6 Church Road Alderton Tewkesbury Gloucestershire GL20 8NR](#)

COUNCIL AGREED to object to this application. A response would be drafted by Cllr. Broderick to be submitted to Tewkesbury Borough Council by the Clerk.

b) To receive update report on the CALA homes development

No update to report on this development.

c) To receive an update on other Planning Matters

The following Planning Applications had been received since the publication of the agenda: Planning Consultation 22/00412/FUL and 22/00411/LBC - The Cottage 2 Church Road, Alderton. Following brief discussion, **COUNCIL AGREED** to respond to these via delegated authority and email correspondence.

A meeting between Councillors and Rainier had been arranged to discuss the potential development of 60 properties on the land adjacent to St. Margaret's Drive.

COUNCIL AGREED to request a further public meeting with developers.

12. Allotments

a) To receive update on the allocation of sheds and free plots

All those on the waiting list had been contacted and two plots had now been allocated. Only two plot holders had expressed interest in the sheds.

A follow-up email would be sent to all Garden Plot holders.

Action: Clerk to draft Terms of Reference for the sheds and circulate to Cllrs.

b) To consider any other matters relating to the Allotments and agree actions

The water at the allotments had now been turned on and a meter reading taken.

The use of the Equipment shed was discussed.

COUNCIL AGREED that a simple contract with AAA may need to be drafted to ascertain responsibility and maintenance for its use.

13. To note any Highways matters raised and agree actions

No response had yet been received from the Contractor regarding the disputed invoice.

Action: Clerk to contact Contractor again.

Chairman reported that he was still waiting for a meeting date with GCC Highways.

14. To consider any matters relating to the Changing Facility and Playing Field and agree actions

Two further expressions of interest for using the pitch had been received. These teams were currently liaising with Alderton AFC.

A thorough clean had been completed of the Changing facility.

15. To receive update regarding the play inspection volunteers

No issues raised - see Clerks Report.

16. To receive update on Planter for the War Memorial and agree actions

No further update received.

17. To note agenda items for the next Parish Council Meeting

- To receive report from PCSO Teresa Hirions
- To continue allocation of sheds to allotment holders
- To allocate vacant allotment plots to those on the waiting list

The Chairman concluded the meeting at 9.15pm and thanked everyone for their attendance.

Next Parish Council Meeting: **17 May 2022, 7pm** in the Village Hall. (Please note change of time).

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Chairman

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Date

2022 Meeting Dates: - 17 May ,21 Jun,19 Jul, 16 Aug, 20 Sep,18 Oct, 15 Nov, 20 Dec

APPENDIX A

ALDERTON PARISH COUNCIL					
BANK RECONCILIATION					
Period to: 31st March 2022					
Lloyds TSB Current & Deposit A/cs					
			£	£	
Balance per Treasurers Acc	31st March	15595.26			
Balance per Business Acc	31st March	1677.08			
				17272.34	
Less:					
outstanding/unpresented cheques					
		0	0.00		
		0	<u>0.00</u>		
				0.00	
Reconciled balance				17272.34	
Cash Book Summary					
Opening balance 1.4.21				20363.91	
Add: receipts to date				28318.56	
Less: payments to date				31410.13	
				17272.34	
Cash Book balance				17272.34	