

# Alderton Parish Council

Parish Clerk and RFO: Cathie Bridges

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## To all Members of Alderton Parish Council,

Councillors are hereby summoned to attend a meeting of Alderton Parish Council to be held on **Tuesday 21 November 2023** in **Alderton Village Hall** commencing at **7.00pm** for the transaction of business on the following agenda.

Signed



### Cathie Bridges

Parish Clerk and Responsible Financial Officer

Email: [aldertonpc@gmail.com](mailto:aldertonpc@gmail.com)

15 November 2023

## AGENDA

1. **To elect a Chair and sign Acceptance of Office Form**
2. **To accept apologies for absence and confirm the meeting is quorate**
3. **To receive Declarations of interest for items on the agenda below** including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
4. **To receive comments from members of the public** - no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting
5. **To confirm and sign the minutes of the Parish Council meeting held on 17<sup>th</sup> October 2023** circulated prior to meeting
6. **To receive an update for the Village Hall redevelopment and funding request**
7. **To receive the County and Borough Councillors' reports**
8. **To receive an update on maintenance of Parish Council Assets:**
  - a. Benches
  - b. Broken notice board
  - c. Speed Sign (VAS)
  - d. Repair of old village shop
9. **To discuss planning application and agree actions**

Reference	Location	Description
a. 22/00624/OUT	Land east of St Margarets Drive, Alderton	Outline Planning application for the demolition of 16 St Margaret's Drive and the erection of up to 55 dwellings, associated infrastructure, landscape and biodiversity enhancements, all matters reserved except for access to St Margarets Drive
b. 22/00998/FUL	Land Behind 52- 74 Willow Bank Road Alderton	Full planning application for the erection of 48 dwellings with associated infrastructure and amenities along with demolition of an existing dwelling on land to the west of Willow Bank Road, Alderton
c. 23/00204/FUL	Land at Dibden lane, Alderton	Proposed rural exception site comprising 26 affordable homes and associated works
d. 23/00720/FUL	Land Adjacent To 22 St Margarets Road St Margarets Rd, Alderton	Proposed dwelling and altered access
e. 23/00240/FUL	9b Beckford Road	Erection of a first-floor rear extension and installation of a rear roof dormer.
f. CALA 2 development	Willowbank Road	Concerns over road boundary
g. 23/00953/OUT	Land Adjacent Lily Barn Gretton Fields Gretton Cheltenham	Erection of up to 3no. bungalows together with associated ancillary development

Members of the public are welcome to attend.

This document can be viewed on [www.aldertonparishcouncil.org.uk](http://www.aldertonparishcouncil.org.uk)

**10. To agree or note matters relating to the Playing Field and Changing Facility**

- a. Play area inspections
- b. Fencing off play area quotes

**11. To agree or note Allotments Matters**

- a. To consider hedge cutting of southern boundary hedge and consider actions
- b. To receive update for a compostable toilet & 3 additional standpipes and consider actions
- c. To note and agree actions regarding correspondence from a plot holder over new tenancy agreement
- d. Review allotment maintenance, utility and running costs for rent review

**12. To receive correspondence for action & noting**

- a. Road closure for surface dressing of Willow Bank Road 2/1/24 – 31/10/24
- b. Dibden Lane road signage

**13. Finances – documents circulated prior to meeting**

- a. To record income received up to 31<sup>st</sup> October 2023 and approve the November 2023 Payment List
- b. To approve bank reconciliation
- c. To receive the budget monitoring report
- d. To consider expenditure items for S106 and CIL monies and agree actions
- e. Preparations for 2024/25 Budget.

**14. To approve the Community Right to Bid submission form**

**15. To ratify implementation of the Local Government Services Pay Agreement 2023 for Clerk from 1 April 2023 and agree actions**

**16. To review and approve the following documents:**

- a. [Risk Register](#)
- b. [Changing Facility Fire risk assessment](#)
- c. [Changing Facility H & S Policy](#)
- d. [Changing Facility H & S Risk Assessment](#)

**17. To note agenda items for next meeting 19<sup>th</sup> December**

**END OF AGENDA**

Date of Next Meetings: 19<sup>th</sup> Dec

2024 Meetings: 16 Jan, 20 Feb, 19 Mar, 16 Apr, 21 May, 18 Jun, 16 Jul, 20 Aug, 17 Sept, 15 Oct, 19 Nov, 17 Dec

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