

ALDERTON PARISH COUNCIL

Allotment Risk Assessment

TOPIC	RISK IDENTIFIED	H/M/L	MANAGEMENT OF RISK	ACTION
Asbestos	Found on derelict plots	H	Identify hazard on regular site inspections. Contact local authority for disposal advice.	Parish Council
Barbed wire	Found in fencing	M	Not permitted on site. Plot holders will be instructed to remove with immediate effect.	Parish Council
Bonfires	Risk of burning or damage to property	M	It is the responsibility of the plot holder to conform to rules regarding bonfires (detailed in tenancy agreement) and to be vigilant at all times.	Plot holders
Boundary & Hedging	Overhanging trees/obstacles. Gaps create security issues Overgrown/thorns	L	Regularly inspected by Parish Council. Cut back or remove as necessary. Any problems reported to Parish Council will be dealt with in a timely manner.	Parish Council
Communal roads	Pedestrians at risk from vehicles speeding, colliding, turning.	M	Low risk provided that normal caution is exercised.	Parish Council/ Plot holders
	Vehicles and pedestrian use one entrance.	L	Everyone aware there is one entrance. There is a low volume of traffic	
	Ruts in tarmac	L	Fill in Ruts with chippings or scalp ins	Parish Council
Communal resources of natural materials	Risk of tripping - heaps of wood chippings, manure, leafmould	L	Heaps clearly visible and everyone aware of existence	AAA/Parish Council
Fuel storage	Explosion, fires	M	If chemicals are held on a Plot holder's plot they should be stored securely in a non-flammable container.	Plot holders
Gates	Loose hinges, unsafe structure	L	Regularly inspected by Parish Council or plot holders will inform. Maintain as necessary.	Parish Council/ plot holders
Glass	Broken glass at ground level in greenhouses or cold frames	M	Instruct relevant plot holders to remove/repair	Parish Council/ plot holders
Inappropriate or illegal activity	Eg Raves, theft, trespassing, growing/usage of illegal crops,	L	Any issues will be dealt with immediately. Police will be informed and if there is any involvement from allotment plot holders, notice on plot will be given.	Parish Council
Injury	From operating machinery	M	It is the responsibility of the plot holder to ensure their equipment is maintained and used safely (including wearing appropriate PPE) in accordance with operator's instructions & HSE advice. Machines to be used with care.	Plot holders

Livestock/bees	Bites/Stings	L	Only authorised livestock to be kept on site eg hens. Bee hives not permitted. Tenants to advise Parish Council if a nest is discovered.	Parish Council/ ploholders
Paths	Uneven, slippery when wet Littered with objects ie hosepipes	M	Plot holders responsible for cutting and maintaining of paths surrounding and leading to their plot, others to be maintained by Parish Council. Be aware of holes/damage caused by rabbits.	Parish Council/ ploholders
Perimeter fencing	Loose/rotten Gaps create security issue	L	Regularly inspected by Parish Council. Any problems reported to Parish Council will be dealt with in a timely manner.	Parish Council
Poisoning	From: swallowing seeds, berries, inhaling pathogens from compost heaps and manure - being in contact with weedkillers and pesticides	L	Plot holders have sufficient knowledge to be aware of these dangers and to take care around these risks. Monitor these items during inspections.	Ploholders
Refuse	Rubbish causing risk to people	L	Identify hazard on regular site inspections. Instruct relevant plot holders to remove.	Parish Council/ ploholders
Signs	No sharp edges or exposed nails	L	Identify hazard on regular site inspections.	Parish Council
Structures, sheds, polytunnels	Collapse	L	Identify hazard on regular site inspections. Instruct plot holder to maintain or remove.	Ploholders
Taps/ Water supply	Contamination	L	Ensure non-return valve fitted in accordance with water byelaws. There is no drinking water on site.	Parish Council
Vermin	Evidence of vermin Diseases/bites	M	All plot holders to monitor and report any sightings to Allotment Site Representative or Clerk. Notices to be displayed if rat poison has been put down.	Parish Council/ ploholders
Water storage	Sunken containers or stagnant water. Drowning	L	Instruct plot holders to remove sunken containers. Drain site water supply trough when water supply turned off in October. Individual ploholders' responsibility to ensure children are supervised on site as per tenancy agreement.	Parish Council Ploholders

Policy Adopted: 20.6.17

Reviewed: 20.7.2023

Reviewed annually. Next review: July 2024