

Item	Hazard	Who might be at risk	Risk rating	Management/control of risk
Asbestos	n/a	n/a	n/a	No asbestos on site.
Assets (including bins, signs, gates, goals, boundary fences etc)	Damage to premises, equipment or infrastructure during use or as a result of vandalism	Next hirer Public Financial loss	Medium	Adequate Public Liability and Property Damage insurance cover. Any Hirer using the facility must possess own Public Liability Insurance. Key safe provided to ensure hirers only have access to the areas of the building they require. No items may be stored nor alterations made to the Facility without the prior consideration and written consent of the Parish Council. Terms and Conditions of Hire require the hiring body to pay for any damages to the premises.
Building Condition	Injury caused by defect	Anyone visiting site	Low	Regular building inspection carried out internally and externally. Reports of any problems to the Chairman or Clerk. Access/egress routes clear and in good condition – including internal and external areas. Equipment removed from use if defective.
Child Welfare	Child Welfare	Minors	Medium	Sports Clubs are advised to have coaches / volunteers that are enhanced Disclosure Barring Service (DBS) checked. All young people should know their Child welfare officers.
Coronavirus	Transmission of the virus	Users	Low	All Hirers to provide their own specific risk assessment.
Disabled Assistance	Access	Users		All facility single storey with minimised steps or gradient changes
Disabled Assistance	Toilet	Users	Low	Disabled toilet fitted with supports, rails etc. Also fitted with alarm cord, external alarm light to raise awareness and re-set button.
Dogs	Injury Fouling	Public	Low	Signage prohibiting dogs from the play area and instructing removal of any fouling
Emergency assistance	No landline telephone at the site	Anyone visiting site	Medium	All hirers must bring a fully charged mobile phone, so that they can call for emergency assistance if required. Details including access are included in Terms and Conditions of Hire.
External shared stores	Theft of contents	Users	Low	Contents stored there by clubs to be insured by themselves.

Faulty portable electrical goods – radios, heaters, kettles	Electric shock	Users	Medium	Appropriate trip switches and RCD safety devices are installed and inspected on a regular basis in accordance with regulations. The Parish Council do not provide any appliances within the building. Hirers are responsible for supplying their own equipment which must be PAT tested by an approved tester. No electrical appliances to be used in the shower rooms. The fuse board is in the Storage Room.
Flooring / Wet Floors	Slip on floor if wet/studded boots	Users, spectators	Low	Anti-slip flooring provided to changing areas, lobby and toilets. Cleaning equipment and supplies provided. Outside tap (boot wash) and external door mat provided.
Fire (See separate Fire Risk Assessment)	Burns, smoke inhalation, death	Users	Low	The Changing Facility is a no smoking area and appropriately signed. Emergency exits are clearly marked and illuminated. A full fire risk assessment has been carried out. Emergency lighting is provided. Fire extinguishers are also provided. The fire system is inspected six monthly by an accredited company. Certification records are held by the Clerk. Fire action notices are displayed in the building.
First Aid	General injuries from slips etc. Specific football injuries	Users/spectators, players	Medium	Terms and conditions of hire agreement require that Hirers bring their own first aid supplies. Any hiring sports club will have qualified first aider on team and provide their own first aid kit. Defibrillator available in Cambridge Square, Alderton, GL20 8NW.
Food Hygiene	Food poisoning	Users	Low	The Changing Facility has minimal kitchen facilities. Hirers are advised to pre-prepare food for events as equipment is limited and to ensure any caterers they use are licensed. It is the responsibility of any individual hirer to assess the facilities in the building and determine whether they are suitable for their requirements before entering into the Hire Agreement
Groundkeeping (including grass cutting and tree management)	Contamination by ground treatments	Anyone visiting site	Low	Herbicides etc only used by qualified personnel and when weather conditions permit. No members of public on site during use of chemicals. No chemicals stored on site.
	Pest control treatments	Anyone visiting site	Low	Pest control undertaken by qualified personnel. Relevant warning signs displayed.
	Injury			Contracted work only awarded company who has suitable H&S procedures, risk assessments and insurance in place

Hazardous Substances (CoSHH)	Injury	Users (especially children)	Low	All cleaning materials are kept in a locked cupboard in the Storage Room, including any substances subject to CoSHH regulations and only used by a small number of adults. Only small quantities of cleaning materials kept in a high level cupboard in the kitchen area.
Heating	Hirers leaving heating/immersion on, causing fire hazard and wasting energy	Users/spectators/premises	Low	Heating and immersion heater controlled by timer switch.
Lighting	Lighting being left on & wasting energy	Premises	Medium	Terms and conditions of hire agreement require that Hirers switch off lights when leaving the building.
Heights (ladders & scaffolding)	Injury	Contractors, councillors, volunteers	Low	Working from ladders is only permitted when at least two people are present
Lone Workers	Accident or incident when alone on site	Contractors, councillors, volunteers	Low	Lone worker advice to be provided. Workers to always take fully charged mobile phone (as no land line on site) and notify someone when they are attending site.
Manual Handling: Storage	Injury	Users	Low	Football Clubs store equipment for their activities in their own external storage tub. Users are expected to be sensible in the way they store and handle their own heavy and awkward objects.
Monitor and re-assess risks	New risks	Anyone visiting site	Low	All Hirers will be made aware of their responsibilities. This assessment will be reviewed on an annual basis and whenever an incident provides evidence that a reappraisal is necessary.
Noise pollution	Complaints of noise	Adjacent properties	Low	Users are expected to be aware of their responsibilities for their activities in accordance with the terms and conditions of hire.
Patio	Injury, Slips, trips, falls	Anyone visiting site	Low	Uneven, loose, damaged patio slabs: regular inspection with issues reported to the Parish Council Picnic benches: regular inspection with issues reported to the Parish Council
Play Area	Damage Injury	Users	Medium	There is a programme of inspections carried out, all reports of damage or faults are reported to Council and/or dealt with. The condition of the playing field and the equipment thereon is reported at each main council meeting and appropriate action taken. ROSPA annual

				inspections are carried out and acted upon. Appropriate insurance cover is obtained. The grass is regularly cut by contractors.
Playing Field	Slips, trips, falls, infection, ill health, entrapments, cuts, injury	Anyone visiting site	Medium	<p>Pitch damage: Weekly inspections in place. Any issues identified to be reported to the Parish Council immediately. Referees inspect pitches before matches. Repairs carried out according to risk posed.</p> <p>Fencing: Regularly inspected. Repairs carried out according to risk posed.</p> <p>Seating: Regularly inspected. Facilities constructed of durable materials. Facilities secured to ground to minimise vandalism. Repairs carried out according to risk posed. Any dangerous equipment is removed from use</p> <p>Dog Fouling: Dog bins provided and emptied regularly. 'Dog fouling' warning signs are in place.</p> <p>Gates: Regular inspection. Repairs carried out according to risk posed.</p> <p>Waste Bin: Regular inspection. Problems reported to Clerk and repairs carried out according to risk posed.</p> <p>Trees are inspected annually by an accredited tree surgeon and any work is promptly carried out</p>
Security of personal belongings	Loss of belongings	Users	Low	<p>There are separate changing rooms for home and visiting teams.</p> <p>Lockable room (Storage Room) in the Facility building.</p> <p>Alderton Parish Council have a padlocked outside storage bunker for infrequently used equipment.</p>
Vandalism	Fire, vandalism, injury, theft	Anyone visiting site	Low	<p>The Changing Facility is only open when it is being used by hirers. The playing field and play equipment is open to the public all the times.</p> <p>Regular checks are made of the area and issues promptly reported. The main gate is kept locked unless access is required by contractors or the emergency services. Adequate insurance cover is in place.</p>
Water Management	Legionnaires disease	Users	Low	<p>A separate legionella risk assessment is carried out and any recommendations implemented. Cleaning and checks carried out on a regular basis. Water tested annually. Regular planned maintenance.</p>